

SPRINGFIELD STAMP CLUB SALES BOOK RULES

1. SPRINGFIELD STAMP CLUB MAINTAINS SALES BOOKS AS A SERVICE TO CLUB MEMBERS FOR THE DISPOSAL OF EXCESS PHILATELIC MATERIAL.
2. ONLY MEMBERS OF THE SPRINGFIELD STAMP CLUB MAY SUBMIT MATERIAL FOR THE SALES BOOKS.
3. ALL MATERIAL MUST BE THE BONA FIDE PROPERTY OF A SPRINGFIELD STAMP CLUB MEMBER.
4. PHILATELIC MATERIAL MUST BE MOUNTED ON AN AUTHORIZED SPRINGFIELD STAMP CLUB SALES SHEET. THE COMPLETED SALES SHEET, ALONG WITH ATTACHED PHILATELIC MATERIAL, WILL BE SOLD AS A UNIT. THE FOLLOWING ENTRIES ON THE SALES SHEET MUST BE COMPLETED:

COUNTRY NAME THE COUNTRY, MIXTURES MAY HAVE "BRITISH COMMONWEALTH." "BIRDS," "WORLD WIDE." OR OTHER DESCRIPTIVE NAMES HERE.

CATALOG THE SCOTT CATALOG NUMBER. OTHER CATALOG NUMBERING SYSTEMS MAY ALSO BE USED, BUT SCOTT CATALOG NUMBERS MUST BE GIVEN IF THEY ARE ASSIGNED. THIS SECTION DOES NOT NEED TO BE FILLED IN FOR MIXTURES AND PACKETS.

CATALOG VALUE THE LATEST SCOTT CATALOG VALUE. IF A SET PRICE IS LISTED IN THE SCOTT CATALOG, IT MUST BE USED HERE. SHORT SETS ARE PRICED AT THE COMPLETE SET PRICE LESS ALL MISSING ITEMS.

DESCRIPTION AN ACCURATE DESCRIPTION OF THE MATERIAL OFFERED. AT A MINIMUM, MINT, UNUSED, OR USED SHOULD BE NOTED FOR SINGLE STAMPS. MINT STAMPS WILL BE NH AND OG, UNLESS ISSUED WITHOUT GUM. CANCELLED TO ORDER STAMPS WILL BE DESCRIBED AS OG, NH. FLAWS MUST BE NOTED, INCLUDING THINS, TEARS, PULLED PERFS, CREASES, PIN HOLES, STAINS, TONING, AND COLOR CHANGELINGS. ALTERATIONS AND REPAIRS TO STAMPS MUST BE NOTED, INCLUDING REMOVAL OR ADDITION OF CANCELLATIONS, REPERFING, REGUMMING, AND BACKING.

PRICE THE FIXED SELLINGPRICE FOR THE MATERIAL. THE PRICE MUST BE A MULTIPLE OF 5c. BOTH PRICE ENTRIES MUST BE COMPLETED AND IDENTICAL.

OWNER THE MEMBERSHIP NUMBER OF THE MEMBER SUBMITTING THE MATERIAL. BOTH OWNER ENTRIES MUST BE COMPLETED AND IDENTICAL.

LOT NUMBER EACH LOT MUST HAVE A UNIQUE NUMBER DESIGNATED BY THE OWNER.

5. SELLING PRICES MUST BE REASONABLE. GENERALLY, FINE TO VERY FINE SINGLE STAMPOS AND COMPLETE SETS SHOULD BE PRICED LESS THAN 100% OF CATALOG VALUE, AND SHORT SETS AND MIXTURES AT A LOWER PERCENTAGE. MINT STAMPS THAT CATALOG FOR NO MORE THAN TWICE FACE VALUE SHOULD BE PRICED NO MORE THAN FACE VALUE. MATERIAL WITH FAULTS SHOULD BE OFFERED FRO MO MORE THAN 5% OF CATALOD VALUE. MATERIAL THAT SELLS FOR OMORE THAN CATALOG VALUE MUST HAVE AN EXPLANATION, FOR EXAMPLE, *COMPANY XYZ SELLS FOR \$25.00 (AD IN JUNE 12 LINNS)*.
6. MATERIAL MUST BE SUBMITTED IN COUNTRY AND SCOTT CATALOG NUMBER SEQUENCE, ALONG WITH A COMPLETED SPRINGFIELD STAMP CLUB SALES BOOK INVENTORU FORM. MATERIAL SUBMITTED WITH AN INVENTORY WILL NOT BE COVERED BY INSURANCE.
7. MATERIAL MAY BE RETURNED TO THE OWNER BY THE SALES BOOK MANAGER WITH NO ATTEMPT TO SELL IT FOR ANY OF THE FOLLOWING REASONS:

- ANY OF THE ABOVE CONDITIONS ARE NOT MET.
 - MATERIAL DUPLICATES MATERIAL ALREADY IN THE SALES BOOKS.
 - MATERIAL SUBMITTED IS OF TOO HIGH VALUE.
 - THE PRICE IS, IN THE JUDGEMENT OF THE SALES MANAGER, TOO HIGH.
 - MATERIAL DETRACTS FROM THE SPRINGFIELD STAMP CLUB OR THE SALES BOOKS.
8. MATERIAL WILL BE HELD IN SALES BOOKS FOR UP TO ONE YEAR. IF EARLIER REMOVAL IS DESIRED, THE OWNER WILL NOTIFY THE SALES MANAGER, AND THE SALES MANAGER WILL REMOVE THE MATERIAL.
 9. THE SUBMISSION OF MATERIAL FOR TH TAHE SALES BOOKS DOES NOT GUARANTEE THE AVAILABILITY OF THIS MATERIAL AT ALL SSPRINGFIELD STAMP CLUB MEETINGS.
 10. PROSPECTIVE BUYERS HAVE THE OPTION OF CLOSE EXAMINATION OF ALL MATERIAL OFFERED.
 11. THE COMMISSION IS 10% OF THE SELLING PRICE OR 10c PER LOT, WHICHEVER IS GREATER.
 12. GENERALLY MEMBERS WILL BE PAID FOR SALES THE FIRST REGULAR MEETING FOLLOWING THE SALE OF MATERIAL.
 13. ANY SALES BOOKS PURCHASE FOUND TO BE IMPROPERLY DESCRIBED MUST BE RETURNED AT THE MEETING FOLLOWING PURCHASE. THE MEMBER LISTED AS OWNER MUST REFRUND THE PURCHASE PRICE IN FULL. SPRINGFIELD STAMP CLUB WILL NOT RETURN THE COMMISSION TO THE OWNER.
 14. MATERIAL NOT CLAIMED WITHIN ONE YEAR OF REMOVAL FROM THE SALES BOOKS BECOMES THE PROPERTY OF THE SPRINGFIELD STAMP CLUB. RECEIPTS FROM SOLD MATERIAL NOT CLAIMED WITHIN ONE YEAR OF SALE BECOME THE PROPERTY OF THE SPRINGFIELD STAMP CLUB.
 15. SPRINGFIELD STAMP CLUB WILL TAKE REASONABLE CARE OF ALL MATERIAL SUBMITTED, AND ALL MONIES COLLECTED.
 16. CLAIMS FOR LOST OR STOLEN MATERIAL MAY TAKE UP TO ONE YEAR T PROCESS. MEMBERS WILL RECEIVE PAYMENT FOR THIS MATERIAL ONLYU AFTER IT IS RECEIVED FROM THE INSURER.
 17. ALL MATERIAL SUBMITTED IS AT THE OWNER’S RISK.

I HAVE READ AND AGREE TO THE ABOVE RULES.

SIGNATURE _____

DATE _____

NAME _____

MEMBER # _____

ADDRESS _____

PHONE # _____
